

**CLINTON COUNTY AGRICULTURAL SOCIETY**  
**328 E. 8<sup>TH</sup> St., DeWitt, IA 52742**  
**563-659-1624**

Key # \_\_\_\_\_

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**Rental Contract for Clinton County Fairgrounds and Buildings**

**CONTRACT CONDITIONS:**

- 1. Deposit:** Deposit & rental fees are due when reserving the site. It is payable to and will be deposited by the Clinton County Agricultural Society. The deposit will be reimbursed upon inspection of the rented site and it is found to be clean, in the same condition as prior to rental, and the renter adhered to all rules and regulations and the key returned in the drop box. The deposit will be reimbursed if the reservation is cancelled prior to the reserved date.
- 2. Rental Fee:** The renter will pay the rental fee when reserving the site. It is payable to and will be deposited by the Clinton County Agricultural Society. **The rental fee will be reimbursed if the reservation is cancelled prior to 90 days in advance of the reserved date.** If cancelled within 90 days of the reserved date rental fee will not be reimbursed.
- 3. Insurance:** The renter will provide proof of 1 million dollars in liability insurance coverage on which the Clinton County Agricultural Society is listed as an Additional Insured or you can purchase this insurance at the time of the reservation from the Clinton County Agricultural Society.
- 4. Rules and Regulations:** A complete list of rules and regulations are attached. Complete compliance is required in order for reimbursement of the deposit to occur.

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\_\_\_\_\_ does hereby rent the \_\_\_\_\_  
Printed name of renter Name of building, room, or entire grounds  
 on \_\_\_\_\_ for the purpose of hosting a \_\_\_\_\_  
Date(s) and time of occupancy Type of event - reception, sale, family reunion, etc.  
 for approximately \_\_\_\_\_ people.  
# of people

**Signature of Renter**

I, \_\_\_\_\_, understand the Rental Contract and agree to comply with  
Printed name of renter  
 the above contract conditions. Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
 Email: \_\_\_\_\_

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**Office Use Only**

_____ Amount of Rental Fee	Date Contract & Payment Received: _____
_____ Amount of Deposit	Receipt # _____ Employee Initials: _____
<b>Total Amount Collected</b> <small>Fill in amount when fee is paid in full.</small>	Date Key Returned: _____ Initials: _____
_____ Proof of Insurance is attached.	Date of Reimbursed: _____ Check #: _____

Notes: \_\_\_\_\_

## Rental Fee Rates and Deposit Requirements

<u>BUILDING</u>	<u>DEPOSIT</u>	<u>RENTAL FEE</u>
S. End of Auditorium	\$125.00	\$125.00
Auditorium (includes south end)	\$250.00	\$350.00
Creative Arts Building (not rented in winter)	\$ 50.00	\$ 75.00
Beef Arena	\$100.00	\$200.00
Beef Arena and Cattle Barn Use	\$200.00	\$200.00
Swine Arena and Barn Use	\$100.00	\$200.00
Commercial Exhibits Building	Apr. 1 – Oct. 31	\$225.00
	Nov. 1 – Mar. 31	\$275.00
Entire Grounds	\$750.00	\$850.00
West Grass Lot	\$200.00	\$200.00
Outdoor Arena (no use of barns)	\$150.00	\$200.00
West/Horse Arena	\$100.00	\$175.00
Food Stand (outer /serving arena only)	\$200.00	\$200.00

### **Payment:**

The Renter will pay the Rental Fee & Deposit in full at the time of reservation. The rental fee will be reimbursed if the reservation is cancelled prior to 90 days in advance of the reserved date. If cancelled within 90 days of the reserved date the rental fee will not be reimbursed. The deposit will be reimbursed if the reservation is cancelled prior to the reserved date. A Clinton County Fair Board Representative will reimburse the deposit upon inspection of the rented site and it is found to be clean, in the same condition as prior to rental, and the Renter adhered to all rules and regulations.

### **Vehicle Storage & Campers' Electricity User Fee:**

Vehicle storage fees are \$8 per linear foot, including the tongue. Vehicles will be stored the first Saturday of November and removed before March 15<sup>th</sup> of the following year. No refund or adjustment in THE fee will be made for vehicles arriving later than the first Saturday of November or departing earlier than March 15<sup>th</sup>. Campers will be charged \$10.00 per day for electricity access.

### **Garage Sales:**

Garage sales may only be held in the Creative Arts Building during the spring, summer, or fall.

### **Permits:**

Permits issued by the City of DeWitt are required to rent buildings for wholesale use.

### **Hold Harmless/Indemnification:**

The undersigned shall be solely responsible for any and all injuries to persons or damages of property or any other injury, claim, damage or loss of whatever nature, arising directly or indirectly from the "project". The renter shall INDEMNIFY, SAVE AND HOLD HARMLESS Clinton County Agricultural Society and its employees, agents and volunteers from and against all liability, loss damages, claims, costs and expenses (including attorney fees) arising out of injury to person or damages to property or any other injury, claim, damage, loss, cost or expense arising from the "project".

Please sign below if you have read and understand the above rates and conditions:

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## **Rules, Regulations, and Cleaning Procedures**

The Clinton County Fair Grounds and Buildings are to be maintained by those renting the site. Renters agree to comply with the rules and regulations listed below. Failure to do so will result in non-reimbursement of the deposit. Call Lois Block at 659-9252 if a maintenance problem or damage to the facility occurs while you are occupying the building.

### **Rules and Regulations**

1. Smoking is not allowed inside any buildings.
2. Beer, wine coolers, and champagne are the only types of alcoholic beverages to be served. **An adult who is over 21 years of age must serve the alcohol at all times. Alcohol must never be left unattended.**
3. Dances, unless in conjunction with a wedding, are not allowed unless prior approval is granted by the Clinton County Agricultural Society.
4. The janitor will set the temperature for the heat or air-conditioner.
5. The 12-15 tables and chairs located in the south room are the best quality on site. These items must remain in the south room.
6. Additional tables and chairs are available in the storeroom for use in the Auditorium.
7. Use the overhead door in the Auditorium when moving large items into and out of the Auditorium.
8. Nails may not be used when decorating the walls or ceilings.
9. Kitchen privileges include the use of coffee pots, stove, refrigerator, and microwave oven. You will provide towels, dish soap, and utensils.
10. Restroom supplies are located in the hallway storage room.
11. Long-distance phone calls are not permitted. You will be billed for long-distance phone calls made during the time you occupied the building.
12. When advertising an event at the fairgrounds please print for example "Clinton County Fair Grounds Auditorium". **Do not put down 4-H anywhere when advertising where event will be located.**

### **Cleaning Procedures**

Cleaning items are located in the hallway storage room.

1. Sweep the S. End of the Auditorium with the oil push mop.
2. Sweep the Auditorium with sweeping compound and a regular push broom.
3. Empty all trash cans into the dumpster (except for auctions).
4. Check kitchen appliances to determine if they are turned off.
5. Check all doors to determine if locked.
6. Return the key to the drop box located near the front door of the S. End of the Auditorium. Your maintenance deposit will not be refunded until the key is returned

Please sign below if you have read and understand these rules and regulations.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_